



Home of the Tualatin River National Wildlife Refuge

SHERWOOD CITY COUNCIL MINUTES
22560 SW Pine St., Sherwood, Or
January 18, 2011

WORK SESSION

1. **CALL TO ORDER:** Mayor Mays called the Work Session to order at 6:32pm
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and David Luman.
3. **STAFF PRESENT:** City Manager Jim Patterson, Finance Director Craig Gibons, Community Development Director Tom Pessemier, Planning Manager Julia Hajduk, Assistant Planner Zoe Monahan and City Recorder Sylvia Murphy.
4. **MEDIA PRESENT:** Oregonian Reporter Eric Florip.
5. **TOPIC DISCUSSED:** Code Cleanup Phase 1.5, Zoe Monahan and Julia Hajduk presented a power point presentation on proposed changes to the City Code (see record, Exhibit A) and briefed the Council members.
6. **ADJOURNED:** Mayor Mays adjourned the Work Session at 6:58pm and convened to the regular Council meeting.

REGULAR COUNCIL MEETING

1. **CALL TO ORDER:** Mayor Mays called the meeting to order at 7:05pm.
2. **PLEDGE OF ALLEGIANCE AND ROLL CALL:**
3. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Dave Grant, Councilors Linda Henderson, Robyn Folsom, Bill Butterfield, Matt Langer and David Luman.
4. **STAFF PRESENT:** City Manager Jim Patterson, Police Captain Jim Reed, Finance Director Craig Gibons, Community Development Director Tom Pessemier, Community Services Director Kristen Switzer, Economic Development Manager Tom Nelson and City Recorder Sylvia Murphy.

Mayor Mays addressed the Consent Agenda and asked for a motion.

5. CONSENT AGENDA

- A. Approval of January 4, 2011 City Council Minutes**
- B. Resolution 2011-007 Accepting the 2009-2010 Annual Financial Report for the year ended June 30, 2010**
- C. Resolution 2011-008 Amending Resolution 2011-004 to correct an error in the Intergovernmental Agreement with the City of Wilsonville to reflect the correct dollar of the IGA**

MOTION: FROM COUNCIL PRESIDENT DAVE GRANT TO APPROVE THE CONSENT AGENDA, SECONDED BY COUNCILOR MATT LANGER, ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

6. NEW BUSINESS

- A. Resolution 2011-009 Authorizing the City to enter into an Interstate Cooperative Procurement Agreement for Prefabricated Restrooms for Stella Olsen Park**

Kristen Switzer Community Services Director came forward and explained the resolution.

Councilor Butterfield asked if the bathrooms had heat. Kristen replied there is not heat in the bathrooms but there's heat where the utilities are to hopefully keep the pipes from freezing. Kristen stated the plan is to close the women's and men's restrooms during the winter months and have only the family restroom open and said this allows for less maintenance. Kristen stated the Public Works department could also turn off the water if we anticipate having freezing temperatures.

Councilor Folsom asked what the project timeline is. Kristen replied assuming the resolution is adopted this evening, they are ready to submit the drawings to the State for approval and said the restroom itself takes 10-12 weeks to assembly. Kristen informed the Council the City still has to go through the planning process and still needs to design the site and have some site work done and the hope is to be done by early June in time for the summer events.

Councilor Luman asked if there were any environmental issues with the facility site. Kristen replied not that she is aware of.

Mayor Mays stated the resolution does not mention the balance of the funds coming from Parks SDC's and said this was the recommendation from the Parks Board. Mayor Mays stated the SDC funding is mentioned in the staff report and asked if this was sufficient. The City Recorder stated the staff report gives direction on funding.

With no other Council questions, Mayor Mays asked for a motion.

MOTION: FROM COUNCILOR LINDA HENDERSON TO ADOPT RESOLUTION 2011-009, SECONDED BY COUNCILOR ROBYN FOLSOM, ALL COUNCIL MEMBERS VOTED IN FAVOR.

Mayor Mays addressed the next agenda item.

7. PRESENTATIONS

A. Metro Update, Carl Hosticka

Mr. Hosticka Metro Councilor for District 3, came forward and provided the Council with an update for the coming year. Mr. Hosticka explained the makeup of the current Metro Board members and informed the Council of upcoming Metro seminars. Mr. Hosticka provided updates on Urban/Rural Reserves, expansion of the Urban Growth Boundary (UGB) and spoke of funding infrastructure of the expanded UGB. Mr. Hosticka spoke of mass transportation, the planning of the area between Tualatin and Wilsonville and the extension of 124th Ave. South and spoke of the Tonquin Trail from Wilsonville to the Tualatin River National Wildlife Refuge. Mr. Hosticka provided flyers for the Council and public on upcoming Metro sessions and a pamphlet explaining Metro services (see record, Exhibit B).

Mayor Mays thanked Mr. Hosticka and addressed the next agenda item.

8. CITIZEN COMMENTS-None

9. CITY MANAGER AND STAFF REPORTS

City Manager Jim Patterson recapped information provided in the Field House staff reports and commended Lance Gilgan Field House Manager for his valuable work at the Field House and his work with community groups.


Mayor Mays addressed the next agenda item.

10. COUNCIL ANNOUNCEMENTS-None

11. ADJOURNED

Mayor Mays adjourned the Council meeting at 7:40pm and convened to an Urban Renewal Agency Board of Directors meeting.


Sylvia Murphy, CMC, City Recorder


Keith S. Mays, Mayor